

**RIGHT TO INFORMATION ACT, 2005**

**MANUAL ON**

**ANDHRA PRADESH CENTRE FOR FINANCIAL SERVICES  
AND SYSTEMS**

## **RTI INFORMATION**

Please Click any of the following links to view more information about RIGHT TO INFORMATION ACT, **ANDHRA PRADESH CENTRE FOR FINANCIAL SYSTEMS AND SERVICES**.

- [RTI Act Section 4 \(1\)\(b\) \(View\)](#)
- [Section 5\(1\)\(2\) \(View\)](#)

# INTRODUCTION

**1.1 Background:** As per the Right to Information Act 2005, it is mandatory to give information to the public on the activities of every Public officer. Hence, this information is given as directed by the Act.

**1.2 Objective/purpose of this information handbook :** To give information to the public on the functions, duties and powers of Chief Executive Officer, AP Centre for Financial Systems and Services working under his control.

## **1.3 Definitions of key terms**

### **What is APCFSS**

- A not-for-profit, Section-8 Company established by the Finance Department, GoAP (GO Ms No 192, dated 07/10/2016, of Finance Dept.)
- Chaired by the Principal Finance Secretary and headed by a CEO, who is an IAS Officer
- Mandated to assist the GoAP implement Comprehensive Financial Management System (CFMS) and other eGovernance and Good Governance initiatives

#### ✓ **Vision**

“To be the Preferred Partner for Government Organizations in their Good Governance Initiatives.”

#### ✓ **Our Mission**

“To provide sustainable solutions to Government Organizations, through the right set of tools, techniques, technologies and a highly competent and committed workforce, with an aim to enhance efficiency and effectiveness in government and to promote transparency and accountability in governance”

#### ✓ **Our Team**

- Highly experienced in their respective technology / consulting domains
- Significantly competent to handle mission-critical projects
- Vastly skilled in relevant methodologies, tools, techniques and technologies
- Possesses a rich experience of handling government projects
- Has in-depth understanding of the functioning of Government
- Comes with an excellent academic background

## **1.4 Organisation information**

Information has been prepared in the formats prescribed by the Government.

### 1.5 Getting additional information

Additional information can be through web site [www.apcfss.in](http://www.apcfss.in)

### 1.6 Names and details of employees

#### i. Top Management Details

S.NO.	NAME	DESIGNATION	E-MAIL ID
1	Sri. S S Rawath, IAS	Chairman, Spl. Chief Secretary to govt., Finance Govt., A.P.	
2	Sri. Dr. K VV Satyanarayana, IRAS	Director Secretary to the Govt., Finance Dept., A.P.	
3	Sri K.Harshavardhan, IAS	Director, Secretary to the Govt., Social Welfare Dept., A.P.	
4	Sri. B Sunil Kumar Reddy, IFS	CEO Addl. Secretary to Govt. (FAC) Finance Dept., A.P.	

#### ii. Name and details of Officers working in APCFSS on deputation basis:

S.No	Name	Designation
1	Sri. JVN Rajanikanth	Addl. Project Director
2	Sri T.V.Ramesh	
3	Sri M.Nageswara Rao	
4	Sri. K.Sundara Ramaiah	
5	Sri V.Madhava Rayudu	Sr. Manager
6	Sri. D.J.Vijay Chakravarti	JAO
7	Smt.J.Vani	
8	Kum. P.Anuradha	
9	Sri.KUL.Krishna Prasad	JAO
10	Sri. S.Dushyanth Kumar	
11	Sri.Md.Asaf Pasha	
12	Sri.B. Mallikarjan	
13	Kum. PNVKS Mahalakshmi	

14	Sri. M. Leela Venkata Krishna	
15	Smt. S.Ramya	
16	Sri. M.Vijaya Kumar	
17	Sri. Ch.Vinoda Babu	
18	Sri. A. Gopinath	
19	Sri. T. Sai Akhilesh	Jr. Acct.
20	Sri. M. Prashanth Kumar	Sr. Acct.
21	Sri. T.S.Lokesh Kumar	Sr. Acct.
22	Sri. P.Chandrasekhar, SA	Sr. Acct.
23	Smt. B. Latha, SA	Sr. Acct.
24	Sri.K. Narendra Prasad, SA	Sr. Acct.
25	Sri.Z.Karunakar	Sr. Acct.
26	Sri.P.Kesava Rami Reddy	Consultant
27	Sri. Vendra Srinivas	Consultant
28	Sri.M.Lakshmi Narayana	Consultant
29	Smt. B. Rajani Kumari	Consultant

**iii. Names and details of key resources employees of APCFSS are listed below:**

S.No.	Depts	Emp No	Particulars	Designation
1	CFMS	1307	Sri. Shaik Hussain	Delivery Manager
2	Incidents Management	1255	Sri. M Venkata Ramana Reddy	Service Delivery Manager
3	E-Governance	1047	Sri. Pratap Vallabhadasu	Delivery Manager
4	E-Governance	1049	Sri. Abdulla Patta	Delivery Manager
5	E-Governance	1053	Sri. Sreenivasa Rao Marrapu	Delivery Manager
6	E-Governance	1092	Sri. Srikanth Guddinti	Delivery Manager
7	E-Governance	1098	Sri. Saida Rao Bandaru	Group Project Manager
8	GCW	1089	Sri. Venkata Varada Raju Patapatnam	Director
9	HR, Admin & Finance	1271	Sri. Raman Venugopal	General Manager - HR
10	HR, Admin & Finance	1276	Sri. Bhavani Sankaram Ganti	General Manager - Admin

# **APCFSS ORGANIZATION, FUNCTIONS AND DUTIES**

## **APCFSS Functions:**

1. Comprehensive Financial Management System (CFMS)
2. eGovernance Solutions (eGov)
3. Governance Consulting Division of APCFSS

## **1. Comprehensive Financial Management System (CFMS)**

### **What is CFMS**

- An SAP-based ERP solution for public finance management in GoAP
- Designed, developed and deployed by APCFSS
- A real time system that automates processes like -
  - preparation of budget
  - release of funds & distribution to the DDOs
  - preparation & submission of bills by the DDOs
  - processing / audit of bills by the Treasuries
  - payment processes
  - collection of receipts (online / manual)
  - preparation of accounts
  - maintenance of PD accounts
  - processing of leaves
  - management of HR events
  - maintenance of eService Registers
  - Maintenance of electronic data, etc.

### **Modules of CFMS**

- Budget Management
- Revenue Management
- Expenditure Management
- Works Management
- Human Capital Management (HCM)

For more details please visit [www.apcfss.in](http://www.apcfss.in)

## **2. eGovernance Solutions (eGov)**

### **eGovernance Division of APCFSS**

- Assists the GoAP Departments / Organizations in their technology adoption initiatives
- Designs, develops, deploys and maintains e-governance solutions
- Provides solutions on both Web based and Mobile platforms
- Adopts open source technologies

### **Technologies adopted**

<b>Operating Systems</b>	CENT 6.10 (Linux) , Windows Server 2012
<b>Languages</b>	Java, J2EE, Dot Net, C#, Angular JS, JQuery, ReactJS, HTML5
<b>Databases</b>	Oracle, PostgreSQL, MySQL, SQL Server 2014
<b>Frameworks</b>	Struts, Springs, Hibernate, Dot Net Framework
<b>Web Services</b>	SOAP, RestFul

### **Clients served**

- Social Welfare Dept., GoAP.
- Finance Dept., GoAP.
- School Education Dept., GoAP.
- A.P. State Christian Finance Corporation., GoAP.
- Agriculture Dept., GoAP.
- A.P. Drinking Water Supply Corporation., GoAP.
- A.P. Power Finance Corporation., GoAP.
- A.P. Social Welfare Residential Educational Institutions Society., GoAP.
- A.P. State Road Transport Corporation., GoAP.
- B.C. Welfare Corporation, GoAP.
  
- A.P. State Housing Corporation Limited., GoAP.
- Grama Sachivalayam and Ward Sachivalayams Dept., GoAP.
- A.P. General Administration Dept., GoAP.
- A.P. Kapu Welfare & Development Corporation., GoAP.
- Panchayat Raj Dept., GoAP., GoAP.
- A.P. Treasury & Accounts Dept., GoAP.
- Nagarjuna University, AP., GoAP.
- Fisheries Dept., GoAP.

- Handlooms & Textiles Dept., GoAP.
- Directorate of Town and country Planning , GoAP.

For more details please visit [www.apcfss.in](http://www.apcfss.in)

### **3 : Governance Consulting Division of APCFSS**

#### **Governance Consulting Division of APCFSS**

- Assists the GoAP Departments / Organizations in their good governance initiatives
- Designs and implements organization development interventions to improve the functioning of the client organizations
- Helps the client organizations implement initiatives that enhance accountability and transparency in their service delivery
- Supports the client organizations in addressing their training and capacity building requirements

#### **Focus areas**

- Public Policy Research & Analysis
- Government Process Reengineering
- Structural / Functional Reorganization
- Human Resources Management
- Organizational Performance Management
- Training & Capacity Building
- Organizational Strategic Planning
- Quality Management Initiatives

#### **Key Assignments carried out**

Sl. No.	Project Name	Client
1.	Establishment of a Project Management Unit (PMU) for Implementation of SBM Guidelines	Swachcha Andhra Corporation
2.	Setting up a PMU for Implementation of Solid Waste Management Rules and GO Ms. No. 279 of MA & UD Department.	Director of Municipal Administration
3.	Automation of Academic and Administrative Activities of the State Universities.	Higher Education Department, GoAP.
4.	Tender Process Management for Selection of Vendors, as part of the Recruitment Process conducted for the Functionaries of Village / Ward Secretariats.	Commissioner of Panchayat Raj & Rural Development, GoAP.
5.	Study, Streamlining and Automation of Work Processes of the Centre for Distance Education, ANU	Centre for Distance Education, Acharya Nagarjuna University.
6.	Preparation of Hostel Management Manual	Directorate of Social Welfare



7.	Redrafting Bye-Laws and Revision of Service Rules	AP Social Welfare Residential Educational Institutions Society (APSWREIS)
8.	Preparation of a Taxonomy of Heads of Accounts (HoAs) of Expenditure & Receipts	Finance Department, GoAP.
9.	Study, Streamlining and Preparation of Manual for Sri Durga Malleswara Swamyvarla Devasthanams (SDMSVD)	Sri Durga Malleswara Swamy Varla Devasthanams (SDMSD)
10.	Preparation of Operational Guidelines for APCOS	AP Corporation for Outsourced Services (APCOS)
11.	Statistical Analysis and Analytical Reports for "Jagananna Ammavodi", a flagship program of GoAP	Department of School Education, GoAP
12.	Design, development and implementation of Pelli Kaanuka Scheme of the Government of A.P.	Social Welfare Department, GoAP

For more details, please login to [www.apcfss.in](http://www.apcfss.in)

**RIGHT TO INFORMATION ACT, 2005**  
**Designated Public Information officers**  
**[Section 5(1) & (2)]**

<b>S.No.</b>	<b>Name &amp; Designation of PIO</b>	<b>e-mail ID</b>	<b>Tel- Phone No.</b>
1	Sri. P. Phanendra, STO	<a href="mailto:phanendra.p@apcfss.in">phanendra.p@apcfss.in</a>	-